



## **One ATTA Time**

### **Distribution and Follow Up Protocols**

- **Respect Privacy:**
  - Seek Permission for Photography: Always ask for explicit permission before taking pictures or videos.
  - Social Media Etiquette: Never post images or content on social media platforms without obtaining permission from the individuals involved.
  - Respect Story Sharing: Never share personal stories or experiences without the consent of those involved.
  - Highlight Leaders: When posting on social media, prioritize showcasing community leaders engaged in distributions and follow-ups, rather than focusing on ourselves.
  - Avoid Exploitation: Refrain from capturing photos that exploit the suffering of individuals or groups.
- **Charity Guidelines:**
  - Avoid Handouts: Do not distribute gifts, handouts, or money directly to individuals.
  - Avoid Making Promises: Refrain from making commitments or promises to community members.
- **Engage and Respect Community Leaders:**
  - Collaborative Approach: Collaborate closely with local leaders and actively listen to their input. Be prepared to adjust our approach based on their guidance.
  - Private Discussions: If disagreements arise, do not publicly overrule community leaders. Address any concerns privately.
  - Problem Solving: Work collaboratively with community leaders to develop solutions that align with their community's needs.
- **Respect for the Community:**
  - Maintain Cleanliness: Always ensure that the areas we visit remain clean, and dispose of any trash responsibly.
  - Consider Environmental Impact: Be mindful of our environmental impact and strive to minimize any negative effects.
- **Safety Measures:**

- Travel in Pairs: Always travel to communities with at least two adults, ensuring that you are never alone.
- Share Travel Plans: Inform others who are not joining the trip about your travel schedule and plans.
- Emergency Preparedness: Have a detailed emergency plan in place, keep emergency contact information readily available and bring a first aid kit.