

One ATTA Time

Field Standards & Conduct Policy

Required of all trip participants, volunteers, and team leaders

Purpose & Scope

This policy sets the non-negotiable standards for all individuals participating in One ATTA Time field trips, distributions, and community activities. These standards exist to protect the communities we serve, the children we work alongside, and everyone on our team. They are not suggestions — they are requirements.

This policy applies to all participants regardless of role, experience, or familiarity with ATTA's work. Violations may result in immediate removal from the trip and future ineligibility to participate.

Child Protection

Protecting children in the communities we serve is our highest priority. Every team member is responsible for upholding these standards without exception.

No unsupervised one-on-one time with minors. All interactions with children must take place in open, visible settings with at least one other adult present.

No private digital communication with children. Do not exchange personal contact information, social media handles, or private messages with any minor, during or after the trip.

No physical contact that could be misinterpreted. Do not sit children on your lap, carry children on your back, or engage in any physical contact beyond what is culturally appropriate and publicly visible. When in doubt, don't.

No gifts or money to individual children. Giving cash, gifts, candy, or personal items to individual children — however well-intentioned — undermines community dignity and ATTA's distribution model. If you want to give, talk to your trip leader.

If you witness behavior that concerns you — from another participant, a community member, or anyone else — you are required to report it to your trip leader within 24 hours. No concern is too small to raise.

Device & Communication Policy

Cell Phones at Distributions

Cell phones are not permitted during water filter distributions or community service activities. This is out of respect for the communities we are serving and to keep our team present and engaged. Phones should be stored away during all active distribution time.

Exceptions require prior approval from your trip leader.

No Independent Excursions

Do not leave the group or hotel without explicit permission from your trip leader. This includes walks, errands, exploring, or any solo activity. You may not travel alone at any point during the trip.

No Traveling Alone

A minimum of two adults must be together at all times when off-site. Buddy system is not optional.

Photo & Media Guidelines

Photography and storytelling are powerful tools — and powerful responsibilities. The images and stories we bring home shape how others see the communities we serve. We take that seriously.

Before You Photograph

- Always ask for consent before photographing an individual, especially children.
- If a community member declines or seems uncomfortable, respect that immediately.

- When photographing children, parental or guardian consent is required.
- Never photograph people in vulnerable, undignified, or distressing situations.

What We Photograph

- Center joy, strength, agency, and community — not suffering or need.
- Show people as whole human beings, not as problems to be solved.
- Capture the work, the relationships, the beauty of the place.

Sharing & Storage

- Do not post photos of identifiable minors on personal social media without explicit approval from ATTA leadership.
- If you're unsure whether an image is appropriate to share, ask before posting.
- ATTA may request access to your photos for organizational use — see the media release in your waiver.

Social Media Expectations

What we post during and after trips reflects on the communities we serve, on One ATTA Time, and on ourselves. Please think carefully before sharing.

Avoid Savior Language

- Don't frame your experience as "saving" or "helping the less fortunate."
- Avoid language that positions you as the hero and the community as helpless.
- You are a guest. Center the people, not yourself.
 - Instead of: "I can't believe how happy they are with so little."
 - Try: "This community has so much to teach us about resilience and joy."

Center Dignity, Not Need

- Do not post images or descriptions that reduce people to their poverty or circumstances.
- Ask yourself: Would this person be proud of how I've represented them?
- Poverty tourism — even when well-meaning — causes real harm to real people.

Tell Stories That Honor Life

- Share what moved you, what you learned, what surprised you.
- Tell stories with permission. If a community member shared something personal, it is not yours to broadcast.
- Amplify ATTA's mission and messaging — tag us and let us help you tell the story well.

When in doubt, reach out to ATTA leadership before posting. We're happy to help.

Reporting Concerns

If you observe or experience anything that concerns you — a safety issue, a policy violation, inappropriate behavior, or anything that feels off — you are required to report it.

- **Report to your trip leader within 24 hours.** If your concern involves the trip leader, contact ATTA leadership directly.
- All reports will be taken seriously and handled with confidentiality to the extent possible.
- Retaliation against anyone who raises a concern in good faith will not be tolerated.

Protecting people is a team effort. Speaking up is part of the job.

Participant Acknowledgment

I have read and fully understand the One ATTA Time Field Standards & Conduct Policy. I agree to abide by all standards outlined in this document for the duration of my participation. I understand that violations may result in my immediate removal from the trip and future ineligibility to participate with One ATTA Time.

Participant Full Name (Print)	Trip / Destination
Signature	Date